



Office of the Principal Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana
10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,
Tel. No. 040 – 23425474, Fax : 040 – 23241427, 23240403

F.No. CCAP/2(12)(a)/AO/Estt/2019

Date: 13/04/2019

MEMORANDUM

Sub. : **Establishment - I.T. Department, Hyderabad -Promotion to the cadre of Administrative Officer (Grade-II) (Group 'B' Gazetted) - Allotment - Regarding.**

The name of the following Administrative Officer, Gr-III has been approved by the Departmental Promotion Committee for promotion to the cadre of Administrative Officer (Grade-II) (Group 'B'-Gazetted) on **regular basis** for the vacancy year 2019 in the Level 8 of 7th CPC Pay Matrix [Pre-Revised pay band of Rs. 9,300-34800 [PB-2] with corresponding grade pay of Rs. 4800/-] and such allowances as may be sanctioned by the Government of India from time to time. On promotion, her services are placed at the disposal of the appointing authority mentioned at Col.No.3 below, who will issue the Promotion and Posting Order, for being posted in the office mentioned against her names in Col.No.4.

| S. No. | Name of the officer, Designation and office in which working S/Sri/Smt. | To whom allotted | Posted as | Remarks |
|--------|---|-------------------------|---|----------------------------|
| 1 | 2 | 3 | 4 | 5 |
| 1 | SURYAKANTHAM K, AO, GR-III, O/O PR.CIT-2, VISAKHAPATNAM | PR.CIT-2, VISAKHAPATNAM | AO, GR.II O/o. PR.CIT-2, VISAKHAPATNAM | TO BE REVIEWED IN AGT-2019 |

2. The following conditions should be mentioned in the promotion order to be issued by the appointing authority:
- her promotions are purely provisional.
 - she will be liable for reversion.
 - If on a review of the vacancies, it is found that her promotion is in excess of the vacancies available.
 - If found unfit for retention in the post of Administrative Officer Grade-II (Group 'B' Gazetted).
 - Her promotion/appointment as Administrative Officer (Grade-II) (Group 'B' Gazetted) is subject to the outcome of Hon'ble CAT/Hon'ble Court's Order, if any.
 - Her attention is invited to MHA's O.M. in F.No.7/1/80-Estt.P.I dated 26.09.1981 read with CCS (Revised) Pay Rules, 2008 regarding exercising of option for fixation of pay on regular promotion.
 - Her seniority in the cadre of Administrative Officer (Grade-II) (Group 'B' Gazetted) will be liable for revision at any point of time if any bonafide mistake is found with reference to any records.

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f) The Officer will not be eligible for pay fixation consequent on this promotion, if her pay has been upgraded in the scale of Administrative Officer (Grade-II) (Group 'B' Gazetted) under MACP Scheme.

3. The promotion order should be issued in the prescribed proforma immediately.

4. This issues with the approval of the Principal Chief Commissioner of Incometax, Andhra Pradesh &Telangana, Hyderabad.



(N. RAVI BABU)

Addl. Commissioner of Incometax,
(Hqrs.)(Admn. & Vig.),Hyderabad

To:

1. The Commissioners of Incometax mentioned in Column 3 (by name) with a request to issue promotion order in respect of the officers concerned immediately endorsing a copy thereof to this office. A copy of the same may also be marked to the Secretary, ITGOA, Hyderabad.

Copy to:

1. The Chief Commissioner of Incometax, Hyderabad / Vijayawada / Visakhapatnam, Director General of Incometax, Hyderabad.
2. The Confidential Section, O/o Pr.CCIT, Hyderabad /DPC file/ Database file.